

GENERAL PURPOSES AND LICENSING COMMITTEE - 14 NOVEMBER 2008**FEES AND CHARGES - 2009/10****1. INTRODUCTION**

- 1.1 This report sets out the suggested fees and charges for 2009/10 for Council services forming part of the General Purposes and Licensing Committee. It should be noted that market comparisons with other local authorities are being carried out on certain charges but are as yet unavailable as this meeting precedes other authorities.

2. FEES AND CHARGES

- # 2.1 A schedule of the proposed fees and charges is attached as Appendix 1. All items have been reviewed in accordance with the Council's charging policy that states that income should be maximised unless a conscious decision is made not to do so. The schedules contain the following information:

- 2008/09 charge
- Proposed charge for 2009/10
- Year on year percentage increase
- An indicator box that identifies whether, this year:
 - M Market comparisons have been undertaken
 - L Local Authority comparisons have been undertaken
 - S Charge is statutory based

- 2.2 The proposed increases in fees and charges are based on an increase of 3% to take account of inflation where possible. In some cases no increases are recommended or the proposed increase is greater than 3%.

3. FINANCIAL IMPLICATIONS

- 3.1 The proposed fees and charges, detailed in Appendix 1, and 2 have been set principally in accordance with the Council's charging policy and financial targets for 2009/10. Where possible, opportunities have been taken to maximise income. In some areas charges have not been raised in order to safeguard demand levels and/or because statutory constraints require the charge to be set at predetermined levels.

4. ENVIRONMENTAL IMPLICATIONS

- 4.1 None as a direct result of this report but the licensing and regulation of businesses and events that these fees apply to contributes positively to general environment

5. CRIME AND DISORDER IMPLICATIONS

5.1 None directly associated with this report.

6. EQUALITY & DIVERSITY IMPLICATIONS

6.1 None directly associated with the contents of this report.

7. CONCLUSIONS

7.1 Fees and charges are proposed for the 2009/10 financial year. Where appropriate market testing has been carried out or comparisons have been made with other Local Authorities. Any significant financial implications are reflected in the Portfolio Plan proposals.

8. RECOMMENDATION

8.1 It is recommended that Members consider the proposed fees and charges as set out in Appendix 1 and agree comments to be reported back to the Cabinet for their meeting on 3 December 2008.

For further information contact:

Annie Righton
Head of Public Health and Community Safety
023 8028 5123
annie.righton@nfdc.gov.uk

Background Papers:

None

GENERAL PURPOSES AND LICENSING COMMITTEE
PROPOSED SCALE OF FEES AND CHARGES FOR 2009/10

APPENDIX 1

	Charges 2008/09 £	Proposed Charges 2009/10 £	%	Review Indicator
			Increase	
HACKNEY CARRIAGE & PRIVATE HIRE LICENCE FEES*				
Hackney Carriage / Private Hire Drivers Joint Licence				
new 1 year (includes drivers badge)	64.00	66.00	3.1	L
renewal 3 years	74.00	76.00	2.7	L
Private Hire Operator's Licences				
new 1 year	276.00	284.00	2.9	L
renewal per annum	137.00	141.00	2.9	L
Vehicle Licence				
Hackney Carriage per annum	173.00	178.00	2.9	L
Private Hire per annum	173.00	178.00	2.9	L
Hackney Carriage/Private Hire (Over 8 years old) per annum	212.00	218.00	2.8	L
Duplicate driver's badge	12.00	12.00	-	L
Vehicle plate - replacement	18.00	18.00	-	L
HEALTH SERVICE LICENCE FEES				
* Breeding of Dogs Act new Licence per annum (+ vets' fees)	129.00	133.00	3.1	/ /
* Breeding of Dogs Act Licence renewal per annum	129.00	133.00	3.1	/ /
* Pet Animals Act Licence per annum (+ vets' fees)	126.00	130.00	3.2	/ /
* Pet Animals Act - Bird & Animal Auctions per annum (+ vets' fees)	126.00	130.00	3.2	/ /
* Animal Boarding Establishments Licence per annum	187.00	193.00	3.2	/ /
* Smaller Animal Boarding Estab. Licence per annum	42.00	43.50	3.6	/ /
* Riding Establishments Act Licence				
annual fee (+ vets' fees)	162.00	167.00	3.1	/ /
per horse (+ vets' fees)	16.00	16.50	3.1	/ /
renewal of provisional licence (+ vets' fees)	63.00	65.00	3.2	/ /
* Dangerous Wild Animals Acts Licence (+ vets' fees)	106.00	109.00	2.8	/ /
* Zoo Licence	<-----Actual Cost----->			
Skin Piercing				
Registration of Premises	111.00	111.00	-	L
Registration of Practitioners	50.00	50.00	-	L
Accident Reports	49.00	50.00	2.0	/ /
Provision of Accident Reports to Solicitors and other interested groups				

Review Indicator Key	
M	= Market Comparisons undertaken
L	= Local Authority Comparisons undertaken
S	= Statutory Charge Level

NOTE:

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked*either individually or by service.

**GENERAL PURPOSES AND LICENSING COMMITTEE
PROPOSED SCALE OF FEES AND CHARGES FOR 2009/10**

APPENDIX 1

		Charges 2008/09 £	Proposed Charges 2009/10 £	%	Review Indicator
				Increase	
REGISTER OF ELECTORS					
Copies of Names etc					
Paper	per 1,000 names	5.00	5.00	-	/ S /
	plus transaction fee	10.00	10.00	-	/ S /
Data	per 1,000 names	1.50	1.50	-	/ S /
	plus transaction fee	20.00	20.00	-	/ S /
Marked copies of registers and lists after voting					
Paper	per 1,000 entries or part	New	2.00	-	/ S /
	plus transaction fee	New	10.00	-	/ S /

OTHER LICENCE FEES*

All current fees listed below will cease to continue from second appointed day. Should you require clarification please contact the Licensing section.

Sex Shop Licence		6,753.00	6,955.00	3.0	L
Public Health (Amendments) Act 1907					
Pleasure Boat per annum including plate		78.00	78.00	-	/ /
Boatman Licences		63.00	63.00	-	/ /
Registration of Motor Salvage Operators		109.00	109.00	-	/ /

Review Indicator Key	
M	= Market Comparisons undertaken
L	= Local Authority Comparisons undertaken
S	= Statutory Charge Level

NOTE:

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.
Charges which are zero rated or not subject to VAT are marked*either individually or by service.

**GENERAL PURPOSES AND LICENSING COMMITTEE
PROPOSED SCALE OF FEES AND CHARGES FOR 2009/10**

APPENDIX 1

	Charges 2008/09 £	Proposed Charges 2009/10 £	%	Review Indicator
			Increase	

LICENSING ACT 2003 LICENCES*

Premises Licences and Club Premises Certificates

Licences need to be obtained for the sale/supply of alcohol, the provision of regulated entertainment and the provision of late night refreshment. New licences and certificates, variations and annual renewals have statutory fees based on the non-domestic rateable value of the premises. Exemptions for paying the related fees may be available for certain categories of premises and are detailed in note iv at the end of this section. Please contact the Licensing Section if you require advice.

New Grant or variation fees

Rateable Value	Band				
No Rateable value to £4,300	A	100.00	100.00	-	/ S /
£4,300 to £33,000	B	190.00	190.00	-	/ S /
£33,001 to £87,000	C	315.00	315.00	-	/ S /
i £87,001 to £125,000	D	450.00	450.00	-	/ S /
i £125,001 and above	E	635.00	635.00	-	/ S /

NOTES:

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.

Charges which are zero rated or not subject to VAT are marked*either individually or by service.

i Where the application relates to a premises in Band D or Band E and the premises is used exclusively or primarily for the carrying on on the premises of the supply of alcohol for consumption on the premises, the amount of the fee shall be -

(a) in the case of premises in Band D, two time the amount of the fee applicable and

(b) in the case of premises in Band E, three times the amount of the fee applicable.

ii Under certain circumstances, where the maximum number of persons on the premises at the same time is 5,000 or more, an additional fee detailed below will be payable. (Please contact the Licensing Section for further details).

Additional Fee for exceptionally large events

Number of persons				
5,000 to 9,999	1,000.00	1,000.00	-	/ S /
10,000 to 14,999	2,000.00	2,000.00	-	/ S /
15,000 to 19,999	4,000.00	4,000.00	-	/ S /
20,000 to 29,999	8,000.00	8,000.00	-	/ S /
30,000 to 39,999	16,000.00	16,000.00	-	/ S /
40,000 to 49,999	24,000.00	24,000.00	-	/ S /
50,000 to 59,999	32,000.00	32,000.00	-	/ S /
60,000 to 69,999	40,000.00	40,000.00	-	/ S /
70,000 to 79,999	48,000.00	48,000.00	-	/ S /
80,000 to 89,999	56,000.00	56,000.00	-	/ S /
90,000 and over	64,000.00	64,000.00	-	/ S /

Review Indicator Key	
M	= Market Comparisons undertaken
L	= Local Authority Comparisons undertaken
S	= Statutory Charge Level

**GENERAL PURPOSES AND LICENSING COMMITTEE
PROPOSED SCALE OF FEES AND CHARGES FOR 2009/10**

APPENDIX 1

		Charges 2008/09 £	Proposed Charges 2009/10 £	%	Review Indicator
				Increase	
Annual Fees					
Each band attracts a different level of fee, to be paid annually on the anniversary of the grant of the first licence.					
Rateable Value	Band				
No Rateable value to £4,300	A	70.00	70.00	-	/ S /
£4,300 to £33,000	B	180.00	180.00	-	/ S /
£33,001 to £87,000	C	295.00	295.00	-	/ S /
iii £87,001 to £125,000	D	320.00	320.00	-	/ S /
iii £125,001 and above	E	350.00	350.00	-	/ S /

NOTES:

- iii In the case of premises in Band D or Band E that are relevant premises (see note i), the amount of the annual fee shall be -
 - (a) in the case of premises in Band D, two times the amount of the fee and
 - (b) in the case of Band E, three times the amount of the fee.
- iv Under certain circumstances, where the maximum number of persons on the premises at the same time is 5,000 or more, an additional fee detailed below will be payable (Please contact the Licensing Section for further details).

Additional Fee for exceptionally large events

Number of persons				
5,000 to 9,999	500.00	500.00	-	/ S /
10,000 to 14,999	1,000.00	1,000.00	-	/ S /
15,000 to 19,999	2,000.00	2,000.00	-	/ S /
20,000 to 29,999	4,000.00	4,000.00	-	/ S /
30,000 to 39,999	8,000.00	8,000.00	-	/ S /
40,000 to 49,999	12,000.00	12,000.00	-	/ S /
50,000 to 59,999	16,000.00	16,000.00	-	/ S /
60,000 to 69,999	20,000.00	20,000.00	-	/ S /
70,000 to 79,999	24,000.00	24,000.00	-	/ S /
80,000 to 89,999	28,000.00	28,000.00	-	/ S /
90,000 and over	32,000.00	32,000.00	-	/ S /

Review Indicator Key	
M	= Market Comparisons undertaken
L	= Local Authority Comparisons undertaken
S	= Statutory Charge Level

NOTE:

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.
Charges which are zero rated or not subject to VAT are marked*either individually or by service.

**GENERAL PURPOSES AND LICENSING COMMITTEE
PROPOSED SCALE OF FEES AND CHARGES FOR 2009/10**

APPENDIX 1

	Charges 2008/09 £	Proposed Charges 2009/10 £	%	Review Indicator
			Increase	
Permitted Temporary Activities, Personal Licences and Miscellaneous				
Theft, loss etc. of premises licence or summary	10.50	10.50	-	/ S /
Application for provisional statement where premises being built	315.00	315.00	-	/ S /
Notification of change of name or address	10.50	10.50	-	/ S /
Application to vary licence to specify individual as premises supervisor	23.00	23.00	-	/ S /
Application for transfer of premises licence	23.00	23.00	-	/ S /
Interim authority notice following death etc. of licence holder	23.00	23.00	-	/ S /
Theft, loss etc. of certificate or summary	10.50	10.50	-	/ S /
Notification of change of name or alteration of rules of club	10.50	10.50	-	/ S /
Change of relevant registered address of club	10.50	10.50	-	/ S /
Temporary events notice	21.00	21.00	-	/ S /
Theft, loss etc. of temporary events notice	10.50	10.50	-	/ S /
Application for a grant or renewal of personal licence	37.00	37.00	-	/ S /
Theft, loss etc. of personal licence	10.50	10.50	-	/ S /
Duty to notify change of name or address	10.50	10.50	-	/ S /
Right of freeholder etc. to be notified of licencing matters	21.00	21.00	-	/ S /

Review Indicator Key	
M	= Market Comparisons undertaken
L	= Local Authority Comparisons undertaken
S	= Statutory Charge Level

NOTES:

VAT: Charges are inclusive of 17.5% VAT unless otherwise shown.
Charges which are zero rated or not subject to VAT are marked*either individually or by service.

- v Exemption from the payment of an application fee is provided in respect of applications relating only to regulated entertainment made in respect of certain premises where conditions are met, these being schools or colleges where the school or college premises are used for the entertainment by the school or college on behalf of the school or college or the use of church halls, village halls and the like for the provision of entertainment. A similar exemption is provided from the requirement to pay an annual fee in these circumstances provided conditions are met at the time an annual fee falls due to be paid.



Gambling Act 2005 Fees and charges (£) – Premises Licences

	Existing Casinos	New Small Casinos	New Large Casino	Regional Casino	Bingo Club	Betting Premises (non track)	Track Betting	Family Entertainment Centre	Adult Gaming Centre
Transitional Fast-track Application	n/a	n/a	n/a	n/a	150	150	150	120	120
Transitional Non-Fast Track Application	n/a	n/a	n/a	n/a	875	750	625	400	400
New Application	n/a	tba	tba	tba	1750	1500	1250	800	800
Annual Fee	n/a	tba	tba	tba	500	300	500	300	400
Application to Vary	n/a	tba	tba	tba	875	750	625	400	400
Application to Transfer	n/a	tba	tba	tba	600	600	475	380	480
Application for Re-Instatement	n/a	tba	tba	tba	1200	600	475	380	480
Application for Provisional	n/a	tba	tba	tba	3500	1500	1250	800	800

Statement									
New Application for Holders of a Provisional Statement	n/a	tba	tba	tba	600	600	475	380	480
Copy Licence	n/a	25	25	25	25	25	25	25	25
Notification of Change	n/a	50	50	50	50	50	50	50	50

Licensed Premises Gaming Machine Permit Fees

Licensed Premises Gaming Machine Permits	Fee (£)
Application for a Gaming Machine Permit	150
Application for a Gaming Machine Permit (Existing Operator)	100
Application to Vary a Gaming Machine Permit	100
Application to Transfer a Gaming Machine Permit	25
Gaming Machine Permit First Annual Fee (payable within 30days following Issue Date)	50
Gaming Machine Permit Annual Fee	50
Copy of a Prize Gaming Permit & Family Entertainment Centre Machine Permit	15
Request to Change the Name on a Gaming Machine Permit	25
Request a Copy of a Gaming Machine Permit	15

Prize Gaming Permits and Family Entertainment Centre Gaming Machine Permits

Prize Gaming and Family Entertainment Centre Gaming Machine Permits	Fee (£)
Application for a Prize Gaming and Family Entertainment Centre Gaming Machine Permit	300
Application for a Prize Gaming and Family Entertainment Centre Gaming Machine Permit (Existing Operator)	100
Renewal of a Prize Gaming and Family Entertainment Centre Gaming Machine Permit	300

Change of Name on a Prize Gaming and Family Entertainment Centre Gaming Machine Permit	25
Copy of a Prize Gaming and Family Entertainment Centre Gaming Machine Permit	15

Club Gaming and Club Machine Permits

Club Gaming and Club Machine Permits	Fee (£)
Application for a Club Gaming or Machine Permit	200
Application for a Club Gaming or Machine Permit (Existing Holder)	100
Application for a Club Gaming or Machine Permit ((where the applicants is the holder of a Club Premises Certificate under the Licensing Act 2003)	100
Renewal of a Club Gaming or Machine Permit	200
Renewal of a Club Gaming or Machine Permit (where the applicants is the holder of a Club Premises Certificate under the Licensing Act 2003)	100
First Annual Fee for a of a Club Gaming or Machine Permit (payable within 30days following Issue Date)	50
Annual Fee for a of a Club Gaming or Machine Permit	50
Application to Vary a of a Club Gaming or Machine Permit	100
Copy of a of a Club Gaming or Machine Permit	15